

Vehicle Request Form

Event Name: _____

Event Date: _____

Destination: _____

Submitted by: _____

E-mail: _____

Note: All drivers must be on the approved drivers list for Hickory Flat United Methodist Church. Completed paperwork must be turned in at least one week prior to event. CDL license is required to operate the bus.

Ministry:

- Children's Ministry
Which Children's Ministry area? _____
 - Youth Ministry
 - Outreach Ministry
Which Outreach Ministry area? _____
 - Men's Ministry
 - Women's Ministry
 - Worship Ministry
 - Preschool Ministry
 - Facilities
 - Other
- Please List other ministry area: _____

Vehicle(s) Needed:

- Single Van
- Both Vans
- Bus
- Small Cargo Trailer
- Large Cargo Trailer

Who will be in charge of the vehicle(s)?

Name: _____

Phone Number: _____

Will you be driving? If not, who will? _____

How many passengers? _____

Vehicle (s):

Pick up Date: _____

Pick up Time: _____

Return Date: _____

Return Time: _____

(Note: Vehicle must be returned clean and with a full tank of gas.)

Key:

Pick up Date: _____

Pick up Time: _____

Return Date: _____

Return Time: _____

Special Instructions: _____